



Employee Benefit Fund

October 2015

Dear Fellow Capitol Hill Club Member:

The Holiday season is fast approaching, and it's time to plan for our newly repurposed annual Employee Benefit Fund. This new focus will enable us to help our valued employees in ways besides the annual Holiday bonus distribution.

As you know, each year Club members have been encouraged to contribute to the fund. This fund is distributed to approximately 100 employees, most of whom, working behind the scenes, never come in contact with, or get to know, members personally. All of our employees contribute to our benefit during the year.

As in previous years, a charge of \$50 will appear on your October 31st statement as a separate line item. You have the option of increasing, decreasing, or deleting the amount. To change the amount, just fill out the reply below and mail, fax, or email it back to the Club. (If the amount is to be left "as is", there's no need to complete the form). Please **use only** the envelope addressed to "Employee Benefit Fund" to mail the form below.

Knowing that many firms don't permit corporate spending for bonuses, we've added the ability for you to authorize a one time charge to a personal credit card, by using the form below.

Thank you in advance for your generosity and support for the Club's valued staff. I want to close by wishing you the best during the upcoming holiday season.

Sincerely,

Raymond J. McGrath
President

Please change the amount of my contribution to the Employee Benefit Fund as follows:

NAME: _____ MEMBER #: _____ NEW AMOUNT: \$ _____

Please charge my credit card for the above amount; circle one: Amex MC Visa

Card number _____ Expiration _____ Security code _____

Fax: 202-484-5808 | Email: accounting@capitolhillclub.org

Thank you for your generous support of the Employee Benefit Fund!